

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, June 12, 2018, at 6:30 p.m. in the Board Room of the Olean High School located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by John Bartimole, Vice President, with a moment of silent prayer or personal reflection. Janine Fodor led the Board of Education in the Pledge of Allegiance to the Flag. The public was invited to attend.

PRESENT:

John Bartimole, Vice President
Janine Fodor
Mary Hirsch-Schena
Paul Hessney
Michiko McElfresh
Frank Steffen, Jr.

ABSENT:

Ira Katzenstein, President (excused)
Michael Martello
James Padlo (excused)

STAFF PRESENT:

Rick Moore, Superintendent of Schools
Kathy Elser, Business Administrator
Victoria L. Zaleski-Irizarry, District Clerk
Aaron Wolfe, Director of Human Resources
Jerry Trietley, OIMS Principal (grades 6 & 7)
Jen Mahar, District Coordinator of State and Federal Aid Programs
Brian Crawford, EV Principal
Lauren Stuff, WW Principal
Jeff Andreano, OHS Principal
Mike Martel, OHS Assistant Principal
Cso Woodworth, Director of Technology
Jan Rhody, Teacher
Rachael Schreiber, Teacher

OTHERS:

Tom Dinki, OTH

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Moved by F. Steffen, Jr., seconded P. Hessney, to approve the revised agenda.

Agenda Approval

Ayes 6

Nays _____

Motion Carried

Public Comments Regarding Agenda Items:

None

Public Comments

Communications, Commendations:

- a. Congratulation to Filip Morawski, Thomas Bates, and Mark Brown for advancing to the Sectional tournament. In the CCAA tournament Filip and Thomas came in first in doubles and Mark came in third in singles, and advanced to Sectional playoffs
- b. Congratulations to the girls' softball team for winning the Sectional and Regional playoffs; advanced to the State playoffs
- c. Congratulations to the boys' baseball team - Sectional B Champions
- d. Congratulations to Grant Fox – Sectional Champion (pole vault); advanced to the State
- e. Congratulations to Marina Heister who finished 18th out of 42 girls who competed in the Sectional Golf Tournament in Gowanda

Communications,
Commendations

Discussion Items:

- a. Code of Conduct Revisions – Brian Crawford
- b. Preliminary Smart Schools Investment Plan – Cso Woodworth

Discussion Items

Committee Reports:

- a. Audit and Finance Sub Committee – May 17 – given by Janine Fodor
- b. School Health Team Committee – May 17 – given by Rick Moore
- c. Buildings and Grounds Committee – May 22 – given by Rick Moore
- d. Operations Committee – June 5 – given by Frank Steffen, Jr.

Committee Reports

Superintendent's Report

- a. Smart Schools Bond meetings
- b. Meetings with YMCA regarding Before and After School Programs
- c. June 4th Oilers game with OIMS students
- d. Sports Banquets – great events
- e. Capital Project meetings
- f. STAR Summer Program
- g. Academic Breakfast – spotlighted 60 students
- h. June 14th OCSD Foundation – Walkway Dedication

Superintendent's
Report

Moved by M. McEflresh, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

- a. The previous meeting minutes of the Regular Meeting held on May 15, 2018 and the minutes of the Special Meeting held on May 16, 2018.
- b. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Treasurer's Report dated May 31, 2018, be accepted and placed on file.
- c. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Warrant Report for May 2018 be accepted and placed on file.
- d. Upon the recommendation of Rick Moore, Superintendent of Schools, that the May 2018 Intra-fund Transfer listing in the amount of \$118,195.02 be accepted/approved and placed on file.

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- e. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Internal Claims Auditor Exception Report for the period covering month ending May 31, 2018, be accepted and placed on file.
- f. Upon the Recommendation of Rick Moore, Superintendent of Schools, the following CSE recommendations reviewed on June 12th be approved:

<u>2017-2018</u>			
908000802	09296000	908001548	908002334
908001286	908002523	908002421	900453096
908002929	908002735	908002319	900453110
900457767	900457650	100250006	908001894
908001210	091050013	900454940	900447690
900454255	908001480	900457846	081910001
900427904	091820004	900455857	900427169
900417789	090330003	900457573	908000655
900441608	900422752	908002527	900442510
908001252	908000787	908000748	100190001
082520010	908000688	908002885	908002621
908001328	908002819	908002706	900457723
908003106	083400006		
<u>2018-2019</u>			
908002451	908002546	908002827	908002529
908002823	908002939	908003025	908003162
908003062	908003020	908003087	908003151
908003110	908003265	908003179	

- g. Upon the Recommendation of Rick Moore, Superintendent of Schools, the following CPSE recommendations reviewed on June 12th be approved:

<u>2017-2018</u>			
908003298	908002451	908003265	908002546
908002780	908003301	908002823	908002939
908002530	908003025	908003162	908003062
908003020	908003087	908003151	908003110
908003179			
<u>2018-2019</u>			
908003298	908002818	908002827	908002529
908002925	908002959	908002957	908002954
908003301	908003160	908003237	908003226
908002880	908002958	908003304	908003279
908003265			

- h. Upon the Recommendation of Rick Moore, Superintendent of Schools, to appoint the attached list of Conditional and Non-Conditional Substitutes.

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- i. Upon the Recommendation of Rick Moore, Superintendent of Schools, to declare the attached list of technology equipment, EV oven, and library items as surplus.

Ayes 6

Nays 0

Motion Carried

Moved by M. McElfresh, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Agreement between the Olean City School District and Charles Cole Memorial Hospital for the period of August 7, 2018, through June 30, 2019, for athletic training services.

Charles Cole
Memorial Hospital
Agreement
Approved

2017-2018 Rate

\$2,870 per month

\$28.00/hr in excess of 1,000 hrs

2018-2019 Rate

\$2,900 per month

\$29.00/hr in excess of 1,000 hrs

Ayes 6

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to acknowledge the receipt of a letter from Michelle LaVoie, Director of the Olean Public Library dated May 17, 2018, in which the Olean City School District is pursuant to law to collect an additional tax levy of \$1,040,286 for the Library's 2019 budget.

Olean Public
Library Tax Levy
Collection

Ayes 6

Nays 0

Motion Carried

Moved by M. McElfresh, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the use of Washington West elementary school as an evacuation site for Eden Heights Adult Care Facility for the 2018-2019 school year. In the event Washington West is not available, an alternate school may be made available.

Eden Height's
Emergency
Evacuation
Approved

Ayes 6

Nays 0

Motion Carried

Moved by M. McElfresh, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to authorize payment of up to 80 summer days for the High School and Intermediate Middle School Guidance Counselors for the purpose of schedule development for the 2018-2019 needs. Total days will not exceed 80 days. Counselors will be paid at the individual daily rate of pay.

Guidance
Counselors
Summer Days
Approved

2017-2018

80 days

2018-2019

80 days

Ayes 6

Nays

Motion Carried

Moved by M. McElfresh, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve Yuvraj Singh to prepare laptops during the summer at an hourly rate of \$10.40, for a maximum of 100 hours, under the supervision of the Technology Administrator.

Yuvraj Singh
Approved to
Prepare Laptops
During Summer

Ayes 6

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to accept the proposal from Battaglia & Associates in the amount of \$3,500 to prepare the NYSED Learning Technology grant application for Community Schools.

Battaglia &
Associates
Proposal Accepted

Ayes 6

Nays 0

Motion Carried

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Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the engagement letter between the Olean City School District and Drescher & Malecki LLP to audit the district's financial statements for period ending June 30, 2018.

Drescher & Malecki
LLP Engagement
Letter Accepted

Ayes 6

Nays 0

Motion Carried

Moved by M. McElfresh, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Memorandum of Understanding between the Olean City School District and Cattaraugus Community Action, Inc. for Home/School/ Community Liaison for the period of July 1, 2018, through June 30, 2019, to provide services to at-risk youth and families.

Cattaraugus
Community Action,
Inc. Memorandum
of Understanding
Tabled

2017-2018 Rate

\$50,287 per year

2018-2019 Rate

\$53,307 per year

Moved by M. Hirsch-Schena, seconded by F. Steffen, Jr. to table the motion.

Ayes 6

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the use of the Olean High School auditorium as an evacuation site for Hinsdale Central School for the 2018-2019 school year. In the event the auditorium is not available, an alternate school may be made available.

Hinsdale Central
School Evacuation
Agreement
Approved

Ayes 6

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by M. McElfresh, upon the recommendation of Rick Moore, Superintendent of Schools, to authorize Anna Argot, Teacher Aide, to complete 12 hours of on-line Braille training during the period of July 1, 2018, through August 30, 2018, and be paid her hourly rate of pay as of July 1, 2018.

Braille Training for
Anna Argot
Approved

Ayes 6

Nays 0

Motion Carried

Moved by M. McElfresh, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Agreement between the Olean City School District and Cattaraugus County for the period July 1, 2018, through June 30, 2019, for preschool special education related services and SEIT services.

Cattaraugus County
Preschool Special
Ed and SEIT
Services
Agreement
Approved

2017-2018 Rate

\$45 per ½ hr indivl session

\$22.50 per ½ hr group session

2018-2019 Rate

\$45 per ½ hr indivl session

\$22.50 per ½ hr group session

Ayes 6

Nays 0

Motion Carried

Moved by M. McElfresh, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Agreement between the Olean City School District and Cattaraugus County for the period July 1, 2018, through June 30, 2019, for independent evaluations for preschool handicapped children.

Cattaraugus County
Independent Evals
for Preschool
Handicapped
Children Agreement
Approved

2017-2018 Rate

Reimbursement at rate set by NYSED

2018-2019 Rate

Reimbursement at rate set by NYSED

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Ayes 6

Nays 0

Motion Carried

Moved by M. McElfresh, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Agreement between the Olean Medical Group and the Olean City School District to provide "School Physician Services" for the 2018-2019 school year commencing July 1, 2018, through June 30, 2019, in the amount of \$3,309.45 per month.

Olean Medical
Group Agreement
for Physician
Services Approved

2017-2018 Rate

\$3,309.43 per month

2018-2019 Rate

\$3,309.45 per month

Ayes 6

Nays 0

Motion Carried

Moved by M. McElfresh, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Maintenance Agreement between the Olean City School District and U&S Services for HVAC/ Access/ Fire Alarm/Preventive Maintenance Agreement for the period July 1, 2018, through June 30, 2019.

U&S Maintenance
Agreement
Approved

2017-2018 Rate

\$30,800 per year

2018-2019 Rate

\$30,800 per year

Ayes 6

Nays 0

Motion Carried

Moved by M. McElfresh, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to approve Ryan Swick, Teacher Aide, to work no more than 26 hours, at his hourly rate of pay as of July 1, 2017, under the supervision of the Maria Brooks, Physical Education teacher, to assist students that participate in the district's Outdoor Adventure Camp which will be held June 26 – 29, 2018.

Ryan Swick
Approved to Work
Outdoor Adventure
Camp

Ayes 6

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the expenditure for Frank Steffen, Jr. to attend the NYSSBA Summer Law Conference on July 19, 2018, in Rochester, NY.

NYSSBA Law
Conference
Expenditure
Approved

Ayes 5

Nays 0

Abstain 1 Motion Carried
F. Steffen, Jr.-self

Moved by M. McElfresh, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to issue on behalf of the Olean City School District, the moving services contract to the lowest responsible bidder and authorize the president of the Board of Education to sign the contract:

Moving Services
Contract Issued to
Cook Moving
Systems, Inc.

Moving services to Cook Moving Systems, Inc., the base bid value of \$3,907.20 to move packed boxes from East View classrooms to the gymnasium on Saturday, June 23, 2018 and the estimated base bid value of \$2,956.13 to move packed boxes from the East View gymnasium back to the classrooms in August.

Ayes 6

Nays 0

Motion Carried

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Moved by M. McElfresh, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, due to the totality of circumstances, the Board acts to rescind the following resolution adopted at the January 9, 2018, Board of Education meeting:

Retirement
Resignation of Jan
Rhody Rescinded

Moved by M. McElfresh, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the retirement resignation, with deep regret, of Jan Rhody, Music teacher, effective June 30, 2018.

Ayes 6 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Jennifer Conlan, Teacher Aide, effective June 16, 2018.

Jennifer Conlan
Resignation
Accepted With
Regret

Ayes 6 Nays 0 Motion Carried

Moved by M. Hirsch-Schena, seconded by M. McElfresh, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Kimberly Ramarge, Teacher Aide, effective June 16, 2018.

Kimberly Ramarge
Resignation
Accepted With
Regret

Ayes 6 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint the following individuals to implement the 2018 Olean Intermediate Middle School and Secondary School Summer School Programs per OTA Contract:

Summer School Appointments

Librarian (6th – 12th Grade): Karen Fox
Resource Room (6th – 12th Grade): Amy Bay

Ayes 6 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint the following individuals to implement the 2018 Summer STAR Program at their hourly rate of pay as of July 1, 2018:

STAR Program
Teacher Aide
Appointments
Approved

Aides:

Barbara Volz
Bonnie Miller
Tina Aiello-Austin
Paula Harris

Diane Simon
Roxann Johnson
Kathy Searles
Shirlee Russell

Ayes 6 Nays 0 Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint the following individuals to implement the 2018 Summer STAR Program per OTA Contract:

STAR Program
Teacher
Appointments
Approved

Teachers:

Readers:
Lori Anastasia
Kim Ackerman
Lesley Patrone
Kimberly Voeglin
Christine Norton
Fawn Whiteman

Melanie Meyers
Daniel Brown
Douglas Bushnell
Linda Edstrom
Leslie Morey
Paula Bernstein

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Ayes 6

Nays 0

Motion Carried

Moved by M. McElfresh, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Patricia Fratercangelo to a non-conditional probationary part-time Food Service Helper position, 5.75 hours per day, retroactive to May 21, 2018, at an hourly rate of \$10.40.

Patricia
Fratercangelo
Appointed Food
Service Helper

Ayes 6

Nays 0

Motion Carried

Moved by M. McElfresh, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, that Abigail MacWilliams, who holds an Initial 7 – 12 Spanish Teaching Certificate, permitting her to teach LOTE in the public schools of New York State, is hereby appointed to the LOTE tenure area for a probationary period of four (4) years to commence August 29, 2018, and to end on August 28, 2022. Eligibility for tenure at the end of the probationary period is dependent on Abigail MacWilliams receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

Abigail MacWilliams
Appointed in the
LOTE Tenure Area

BE IT FURTHER RESOLVED that Abigail MacWilliams the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 1 as outlined in any modified, amended or successor agreement (\$39,258.00).

Ayes 6

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, that Laura Moore, who holds a Permanent 7 – 12 Math Teaching Certificate, permitting her to teach Math in the public schools of New York State, is hereby appointed to the Math tenure area for a probationary period of three (3) years to commence August 29, 2018, and to end on August 28, 2021. Eligibility for tenure at the end of the probationary period is dependent on Laura Moore receiving APPR ratings of Effective or Highly Effective in 2 of 3 preceding years and no Ineffective composite or overall rating in the final year.

Laura Moore
Appointed in the
Math Tenure Area

BE IT FURTHER RESOLVED that Laura Moore the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 17 as outlined in any modified, amended or successor agreement (\$60,575.00).

Ayes 6

Nays 0

Motion Carried

Informational Items:

- a. 2018-2019 Non-Resident Students
- b. BOCES Budget Adjustments
- c. Code of Conduct Public Hearing – Tuesday, June 26 at 6:00 pm
- d. BOE Meeting – Tuesday, June 26 at 6:30 pm
- e. July Reorg and BOE Meeting - Monday, July 2 at 6:30 pm

Informational Items

Moved by M. Hirsh-Schena, seconded by J. Fodor, to adjourn from the Regular Meeting and go in to Executive Session in the board room at 7:21 pm for the purpose of discussing: Contract negotiation and litigation. Kathy Elser and Aaron Wolfe invited to attend Executive Session.

Executive Session

Ayes 6

Nays 0

Motion Carried

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Victoria L. Zaleski-Irizarry

District Clerk
Dated: June 19, 2018

Regular Meeting

Moved by M. McElfresh, seconded by F. Steffen, Jr., to adjourn from Executive Session and reconvene to the Regular Meeting at 7:32 p.m.

Ayes 6

Nays 0

Motion Carried

Adjournment

Moved by P. Hessney, seconded by J. Fodor, to adjourn the meeting at 7:32 p.m.

Ayes 6

Nays 0

Motion Carried

Rick Moore

Pro-Tem District Clerk
Dated: June 19, 2018

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Sub List:

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION	FINGERPRINT
NON-CERTIFIED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	CHARLES, COLLIN	ASSOCIATES	YES
SUBSTITUTE TEACHER	MACWILLIAMS, OLIVIA	ASSOCIATES	YES
SUBSTITUTE TEACHER	MIRAGLIA, CARLY	MASTERS	YES
SUBSTITUTE TEACHER	MORRISROE, ASHLYN	BACHELORS	YES
SUBSTITUTE TEACHER	O'CONNELL, LOGAN	ASSOCIATES	YES
SUBSTITUTE TEACHER	ROSS, ANNA- ELISABETH	ASSOCIATES	YES
SUBSTITUTE TEACHER	SCHMIDT, DEREK	ASSOCIATES	YES
SUBSTITUTE TEACHER AIDES			
SUBSTITUTE TEACHER AIDE	MACWILLIAMS, OLIVIA	N/A	YES
SUBSTITUTE TEACHER AIDE	MIRAGLIA, CARLY	N/A	YES
SUBSTITUTE TEACHER AIDE	MORRISROE, ASHLYN	N/A	YES
SUBSTITUTE TEACHER AIDE	O'CONNELL, LOGAN	N/A	YES
SUBSTITUTE TEACHER AIDE	ROSS, ANNA- ELISABETH	N/A	YES
SUBSTITUTE TEACHER AIDE	SCHMIDT, DEREK	N/A	YES
SUBSTITUTE TEACHER AIDE	YOUNG, NATALIE	N/A	YES
SUBSTITUTE CLEANER			
SUBSTITUTE CLEANER	SCHMIDT, DEREK	N/A	YES

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